



City of
Burnsville

100 Civic Center Parkway • Burnsville, Minnesota 55337-3817

Phone: 952-895-4444
permits@burnsvillemn.gov
www.burnsvillemn.gov/permit

2025 Roofing/Siding/Soffit & Fascia/Windows/Doors Permit Application

Date _____

Site Address _____

Owner: Name _____

Address _____

City _____ St. _____

Zip _____ Tel. _____

Email: _____

FOR CITY USE ONLY

Permit No. _____

You may apply online at
<https://burnsvillemn.portal.opengov.com/>

APPLICANT: CONTRACTOR or OWNER (circle one)

Name _____

Address _____

City _____ St _____

Zip _____ Tel: _____

State License Number _____

Lead Certificate #: _____ (Include copy of certificate)

Email: _____ (REQUIRED)

Type of permit(s) being applied for (check all that apply):

☐ Roofing (check type of material below)

☐ Siding

*Note: The re-installation of exterior lighting fixtures requires a separate electrical permit.

☐ Soffit/Fascia (included in siding permits)

☐ Windows/Doors (provide description below)

Description _____

Single Family ☐ Multi-Family/Twin Home ☐ Town Home ☐ Condo ☐ Mobile Home ☐

*Plan review will be required on Multi-Family, Town Home or Condo units.

Valuation of Construction \$ _____

These projects have a fixed rate of \$105.00 + \$1.00 state surcharge, for a total of \$106 per project.

For roofing permits, please indicate what type of material will be used (**REQUIRED**):

Asphalt _____	Roll Roofing _____	Built-up or Modified Bitumen _____
Wood Shingles _____	Metal Shingles _____	Membrane _____
Wood Shakes _____	Metal Roof Panels _____	Other: _____

Roof /Siding Permits – Pictures of the Ice & Water and/or House Wrap must be e-mailed permits@burnsvillemn.gov or uploaded to the portal before an inspection will be scheduled.

I hereby certify that the above information is correct and agree to comply with Burnsville Ordinances and State of Minnesota laws regulating building Construction.

Any residence for which a building permit has been issued for exterior work shall be completed and ready for occupancy according to the approved plans and specifications within 180 days following issuance of said permit, unless within that time an extension is granted by the council. (Ord. 1230, 2-22-2011)

Signature _____

Owner ☐

Contractor ☐