

New Home Construction Requirements

**Application and supporting documentation should be submitted online,
<https://burnsvillemn.viewpointcloud.com/>.**

1. One copy of the grading plan.
2. One copy of the Average “U” Computations. (Energy Calculations).
3. A \$4,500.00 cash escrow will need to be paid when the building permit is issued. This amount covers erosion control, landscaping and bituminous surfacing. The escrow will be refunded after completion of the work and the soil is stabilized (i.e. seed or sod).
4. A permanent lawn must be established no later than June 18th, if occupancy occurs between September 1 and May 31.
5. All new curb cuts or changes to existing curb cuts require a ROW Curb Cut permit from the Engineering Department.
6. One (1) complete set of building plans.
7. Certificate of Survey. The survey must include (but is not limited to) exact distance to the property lines and utility easements. Complete list of requirements in City Council Policy 2.060.
8. Driveway location (type – bituminous or concrete).
9. House and garage floor elevations (minimum 18” above street).
10. In areas where sewer and water is not available, show location and elevation of well, septic tank, and drain field. Septic tank and drain field must be a minimum of 4ft. above water table. Percolation test and location of test must be submitted with Building Permit Application.
11. In areas where sewer and water is available, provide sewer and water service as-builts and set house elevation accordingly.
12. Permits are required for plumbing, heating and electrical work. These contractors must be licensed with the MN Department of Labor & Industry.
13. Sewer and Water connection charges must be paid at the time the permit is issued. The excavation contractor must be a licensed pipe fitter or a licensed plumbing contractor.
14. All curb and street damage must be reported prior to the start of construction or repair will be the responsibility of the person holding the permit.
15. All trees, which are removed due to construction, must be disposed of off the premise.

16. Prior to occupancy, a final building inspection is required and a Certificate of Occupancy issued.

One complete set of building plans.

Footing Plan:

1. Plans must include footing detail
2. Rods may be required, depending on soil conditions
3. Soil test will be required where necessary

Foundation Plan:

1. Size of block
2. Number of courses of block
3. Pilaster location and rod size if required
4. Anchor bolts
5. Drain tile and sump basket location

Framing Detail:

1. Wall Section – wall stud size, sheathing & insulation
2. Roof Section – specifications on roofing, trusses or hand frame details

Floor Plan:

1. Location of mechanical room
2. Room sizes
3. Window sizes
4. Smoke detector locations

Inspections: All inspections will be made upon notification by telephone or personal contact.

1. Footing inspection shall be made after the forms are in place and prior to the pouring of any concrete.
2. Foundation inspection is required prior to backfill.
3. Framing inspection shall be made after the rough-in inspection of plumbing, heating and electrical installations but prior to the placement of any covering material.
4. Insulation inspection prior to wall coverings.
5. Final inspection will be made after the structure is complete and prior to occupancy.