



2025 Application for Residential Building Permit

Date _____
Site Address _____
Owner: Name _____

FOR CITY USE ONLY

Permit No. _____

Address _____
City _____ St. _____
Zip _____ Tel. _____
Email: _____

You may apply online at

<https://burnsvillemn.portal.opengov.com/>

CONTRACTORS

Bldr: Name _____ Address _____
City _____ St. _____ Zip _____ Tel. _____
State License Number _____

Email: _____ (REQUIRED)

Lead Certificate # _____ (Include copy of Certification)

Plum: Name _____ Phone # _____
Htg: Name _____ Phone # _____
Elect: Name _____ Phone # _____
S & W Name _____ Phone # _____

Type of Const: New ☐ Addition ☐ Remodel ☐ Basement Finish ☐ Deck ☐
Screen / 3 season Porch ☐ Swimming Pool ☐ Retaining Wall ☐ Accessory Building ☐

**Plans/Drawings are required for any of the above projects. Plan reviews may take up to 2 weeks.
You will be notified when your project is approved, and instructed to pay online.**

Valuation of Construction \$ _____

DETAILED DESCRIPTION OF WORK:

SIGNATURE IS REQUIRED ON SECOND PAGE

Single Family ☐

Multi-Family/Twin Home ☐

Town Home ☐

Condo ☐

Manufactured Home ☐

Specify the square footage of the *project* only:

Dimensions: _____ x _____ = _____ sq. ft. Crawl Spaces

_____ x _____ = _____ sq. ft. Basement

_____ x _____ = _____ sq. ft. 1st Floor

_____ x _____ = _____ sq. ft. 2nd Floor

_____ x _____ = _____ sq. ft. 3rd Floor

TOTAL SQ. FT. _____

Garage / Shed: _____ x _____ ■■■► Attached _____ Detached _____ Tuck under _____

Check Appropriate Box if Project is exempt for **Lead Certification**:

- ☐ The applicant is not a Minnesota licensed residential Contractor, residential remodeler or roofer.
- ☐ The building was constructed after 1978.
- ☐ The structure is not residential housing or a child occupied facility.
- ☐ The renovation will not disrupt 6 sq. ft or more of painted surface per room for interior activities, or 20 sq. ft or more of painted surface for exterior activities and does not involve windows.
- ☐ Other (Please explain) _____

I hereby certify that the above information is correct and agree to comply with Burnsville Ordinances and State of Minnesota laws regulating building Construction.

Any construction for which a building permit has been issued for exterior work shall be completed and ready for occupancy according to the approved plans and specifications within one hundred eighty (180) days following issuance of said permit, unless within that time an extension is granted by the building official. (Ord. 1395, 8-16-2016

Signature _____

Owner ☐

Contractor ☐

100 Civic Center Parkway
Burnsville, MN 55337-3817

(952) 895-4444

Email: permits@burnsvillemn.gov