



Parks and Natural Resources 2025 Annual Work Plan

City Code 2-2-1: Purpose

The Parks and Natural Resources Commission is an advisory body to the City Council. The mission of the Parks and Natural Resources Commission is:

- 1) To advise the City Council and staff on parks and natural resources issues.
- 2) To guide the development, improvement, renovation and management of our park system.
- 3) To advocate the responsible use, preservation and enhancement of our natural resources.

The Commission is responsible for the following specific duties related to the accomplishment of the mission:

- 1) Preparing and recommending updates to the parks master plan and the natural resources master plan to the City Council.
- 2) Providing a forum for citizen input.
- 3) Reviewing City policies, regulations and plans as relevant to the nature of the Commission.
- 4) Involvement with the development review process as appropriate. (Ord. 802, 7-17-2000)

Regularly scheduled meetings:

On an annual basis the Parks and Natural Resources Commission establishes a work plan for the upcoming year. The commission adopts the work plan in January of each year. The PNRC Chair presents the work plan to Council for their feedback and approval in February.

For items to be placed on a regularly scheduled PNRC meeting items must fall into one of the categories below. All other items may require approval by a Department Director, the Leadership Team, Deputy City Manager or City Manager.

Category: Required updates based on approved plans, policy or codes.

Topic	Presenter	Month
Review Deer Management Program and Strategies	Caleb	May
Serve as the citizen panel and conduct public input session pertaining to the City's Storm Water Pollution Prevention Program as required by the National Pollutant Discharge Elimination System permit program	Logan	September
Receive and update from staff on the State of the Lakes in conjunction with the review of the City's Storm Water Pollution Prevention Program	Caleb	May
Receive an annual sustainability progress report including an update on climate resiliency efforts from staff and recommend changes needed to the City's Sustainability Plan	Bridget	Nov
Year 1 Parks Plan Status Update	Garrett	Nov

Category: Studies or projects that require a recommendation to Council or create a change to a parks experience.

Topic	Presenter	Month
Review of Capital Improvements Plan for the Park Development, Renovations and Bituminous Projects	JJ	Mar
Review the proposed annual Work Plan with City Council and receive feedback on how the PNRC can further support the needs of the Council.	PNRC Chair	Feb
Recreation Services Analysis Study	JJ\ Confluence	Oct\Nov
Wayfinding Study	Scott\ Confluence	Oct\Nov

Category: Items requested by Parks and Natural Resources Commission Members during the annual work session, approved by Council and will receive a presentation from staff at a future meeting.

Topic	Presenter	Month
Better understanding of buffer between lakes or ponds and private property and how is it enforced	Caleb	May
Better understanding of the connectivity of our ponds and lakes and how it works	Logan	September
More information on the water quality of Lake Alimagnet	Caleb	May
Better understanding of the vulnerabilities of our natural resources in the event of natural disasters (i.e. flooding, extreme temps, drought)	TBD	TBD
Better understanding of how we are using solar energy and can we be more efficient with solar in our parks	Bridget	Nov

Category: Items requested by Parks and Natural Resources Commission Members during the annual work session, approved by Council and will receive a written response from city staff at a future meeting.

Topic	Author	Month
Understanding of endangered species (plants or animals) in Burnsville and what are we doing to protect them	TBD	TBD
Update on Tennesseaux Park	TBD	TBD

Tours:

Each year the Parks and Natural Resources Commission along with the City Council and members of the Leadership Team will complete an evening tour of city parks and \ or facilities. This tour is intended to inform about past, present or future projects or highlight initiatives within the parks system or areas of natural resources. Items placed on this list will be at the direction of the Parks, Natural Resources, and Public Works Department leaders and approved by the Leadership Team, Deputy City Manager, or City Manager.

Location	Presenter
Parks Tour - August	TBD

At the request of Commissioners during the work session, staff will make every effort to accommodate two additional tours during 2025.

Location	Month
Waste Management Landfill	TBD
Rudy Kraemer mining	TBD

Council Approved 2/4/25